



NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 2018 Annual General Meeting of the King's College Old Boys' Association Limited (the "Association") will be held on Saturday, 3rd November, 2018 at 6:30 pm at The Hong Kong Medical Association Dr Li Shu Pui Professional Education Centre (香港醫學會李樹培專業教育中心), 2/F, The Chinese Club Building, 21-22 Connaught Road Central (中環干諾道中21-22號華商會所大廈2樓) to transact the following business:

1. To confirm the minutes of last Annual General Meeting;
2. To receive and adopt the Report of the Executive Committee for 2017/2018;
3. To receive and approve the Audited Financial Statements and Auditors' Reports for the year ended on 30th April, 2018;
4. To elect the President and Members of the Executive Committee for 2018/2019;
5. To appoint Auditor for 2018/2019; and
6. Any other business.

Dr. YEUNG Wing-on, the Honorary Associate Professor of the School of Chinese, Faculty of Arts, University of Hong Kong, will deliver a talk before the dinner on “從清代閩閩文學的發展反思男性的角色”.

By Order of the Executive Committee
Mr Chong Ting Ho, Ivan
Hon. Secretary
Hong Kong, 29th September, 2018

N.B. Please read the explanatory notes and take action on the membership renewal form.



Reservation

To assist the Association to make an appropriate reservation on the AGM venue and avoid any unnecessary costs for overbooking, your early indication/reservation would be much appreciated.

You may indicate your presence and reserve your dinner ticket through the following three ways:

1) Fill in the online reservation form and settle the payment online

You could indicate your presence with the online form. If you would like to join the dinner after the AGM, you could also reserve your seat online and settle the payment of the dinner ticket(s) through Paypal.

Please click into the link to our [online reservation form](#), or access through the following link:

<https://goo.gl/forms/zCN9JNTiOiyE4XwB3>

While you are filling in the form, you would be able to find the link to settle the payment using Paypal. If you have missed the [link for settlement of payment](#) in the online form, you could use this link instead:

<https://goo.gl/Eoj5fK>

2) Fax back the filled reservation form and bank-in slip

You may fax back this filled reservation form. If you would like to join the dinner after the AGM, please also fax the bank-in slip together with the form to 2572 5369 (Account Name: King's College Old Boys' Association Limited; Bank: Bank of East Asia; Account Number: 015-514-68-02266-2).

3) Post back the filled reservation form and cheque to KCOBA

To: The Secretary
King's College Old Boys' Association Limited
Flat B, 6/F, Shing Lee Commercial Building,
6-12 Wing Kut Street, Central, Hong Kong.

Name: _____ 中文姓名: _____

Year Leaving KC: _____ (Form :__)

Tel No.: _____

E-mail.: _____

- I shall attend the Annual General Meeting to be held on 3rd November, 2018 (Saturday).
- I shall attend the Dinner and will bring _____ guest(s) to the dinner.
Enclosed is a cheque for HK\$_____ in payment of the dinner.

* Dinner at HK\$400 per head. Please make cheque payable to "King's College Old Boys' Association Ltd."

* **NO** payment is required for attending the AGM only.



Explanatory Notes

Please note the following provision in the Articles of Associations of King's College Old Boys' Association Limited ("the Association"):-

1. Only paid-up Ordinary and Life Members of the Association are entitled to vote at the Annual General Meeting ("AGM").
2. A Member who is entitled to vote may appoint a proxy to vote on his behalf but the proxy must be in writing using the Proxy Form. The completed Proxy Form shall be deposited at the Association's registered office not less than 48 hours before the AGM. No person not qualified to vote shall be appointed a proxy.
3. The Chairman of the AGM and/or Election Committee shall disqualify those members who owe subscription, dues and other payments or money payable to the Association 2 months before the AGM (i.e. as of 3rd September, 2018) and remains unpaid on the 10th calendar day before the AGM (i.e. 24th October, 2018) from voting personally or by proxy at the AGM. Please therefore ensure payment settlement of all monies due to the Association before attending the AGM.

Attachments:

- 1) Proxy Form (Total 1 page)
- 2) Nomination Form for the President (Total 2 pages)
- 3) Nomination Form for Executive Committee Member (Total 2 pages)
- 4) KCOBA Membership Renewal/Subscription Form (Total 1 page)



Proxy Form

I, _____

being an ordinary / a life member of the King's College Old Boys' Association Limited ("the Association"), hereby appoint _____ or, failing him, (NB:6) __ as my proxy to vote for me on my behalf at the Annual General Meeting of the Association to be held on the 3rd November 2018, and at any adjournment thereof.

Signed this _____ day of _____ 2018.

Signed: _____

- N.B.
- (1) This proxy form is for your exclusive use and is not transferable for use by another member.
 - (2) Any alteration and/or deletion must be counter-signed by you, otherwise this proxy shall be void.
 - (3) This proxy with your original signature must be deposited at the registered office of the Association not less than 48 hours before the election. Photocopies and facsimiles of the proxies would not be accepted. Multiple proxies appointed by the same appointer shall render all such proxies void.
 - (4) If you turn up at any time during the election and votes in person, this proxy shall automatically be nullified.
 - (5) No person who is not qualified to vote shall be appointed a proxy.
 - (6) You may cross out the blank if you do not wish to appoint another member as the proxy.
 - (7) All telephone enquiries relating to the Election should be made to the Secretary of the Association at 2544 6726 during office hours.

(FOR OFFICE USE ONLY.)

Remarks:-

membership check _____(Treasurer)

Valid Proxy

proxy lodged before deadline _____(Secretary)

Void



Nomination Form for the President

To : King's College Old Boys' Association Limited ("the Association")

We, being the following proposers, hereby nominate _____
to be a candidate for the election of President of the Association for the term of
2018/2019.

Proposers

<u>Name</u>	<u>Signature</u>	<u>Are you a current Ex-Com Member?</u>
(1) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(2) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(3) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(4) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(5) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(6) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(7) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(8) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(9) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(10) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>

We, being the following seconders, hereby second the nomination of
_____ to be the candidate for the election of
President of the Association for the term of 2018/2019.

Seconders

<u>Name</u>	<u>Signature</u>
(1) _____	_____
(2) _____	_____

Candidate

I, _____, hereby accept the aforesaid
nomination for me to run in the election of President of the Association for the term of
2018/2019 and signify such acceptance by my signature hereunder.

Signed: _____ Date: _____



Notes

- (1) A Candidate running for President must continuously be an Ordinary or a Life Member of the Association for at least 24 calendar months at the commencement of term of office as President and has/had served the Association or the King's College Old Boys' Association (the organisation before incorporation) for at least one full term, either as its President or Vice President. A losing candidate will automatically be candidate for Executive Committee Members Election.
- (2) The candidate must have, on or before **10 calendar days before the AGM**, paid all fees and due that have become payable by them to the Association 2 months before the AGM.
- (3) Nomination will be closed 10 calendar days before the AGM.
- (4) A valid nomination must have the **original** signatures of at least 10 proposers (at least 5 of them are current members of the Executive Committee) and 2 seconders as well as that of the Candidate.
- (5) All proposers and seconders must be Ordinary/Life Members of the Association. There is no restriction to the number of nominations that an ordinary/life member can propose/second.
- (6) Duly completed nomination form with **original** signatures must be returned/deposited to the Secretary at the Association's registered office in person/by post before 5:00p.m. on the nomination closing date for vetting.
- (7) All telephone enquiries relating to the Election should be made to the Secretary of the Association during office hours.



Nomination Form for Executive Committee Member

To: King's College Old Boys' Association Limited ("the Association")

We, being the following proposers, hereby nominate _____

to be a candidate for the election of Executive Committee Member for the term of 2018/2019.

Proposers

<u>Name</u>	<u>Signature</u>	<u>Are you a current Ex-Com Member?</u>
(1) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
(2) _____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>

We, being the following seconders, hereby second the nomination of the above candidate for the election of Executive Committee Member of the Association for the term of 2018/2019.

Seconders

<u>Name</u>	<u>Signature</u>
(1) _____	_____
(2) _____	_____

Candidate

I, _____, hereby accept the aforesaid nomination for me to run in the election of Executive Committee Member of the Association for the term of 2018/2019 and signify such acceptance by my signature hereunder.

Signed: _____ Date: _____



Notes

- (1) Candidates running for Executive Committee Members must have been admitted as Ordinary or Life Members of the Association at least 2 calendar months before the AGM.
- (2) The candidate must have, on or before **10 calendar days before the AGM**, paid all fees and due that have become payable by them to the Association 2 months before the AGM.
- (3) Nomination will be closed 10 calendar days before the AGM.
- (4) A valid nomination must have the **original** signatures of at least 2 proposers (at least one of them is a current member of the Executive Committee) and 2 seconders as well as the Candidate.
- (5) All proposers and seconders must be Ordinary/Life Members of the Association.
- (6) Duly completed nomination form with **original** signatures must be returned / deposited to the Secretary at the Association's registered office in person/by post before 5:00p.m on the nomination closing date for vetting.
- (7) Although there are 29 Executive Committee Members to be elected, there is no restriction to the number of nominations that an Ordinary/Life member can propose/second. However, at the balloting, you can only vote for 29 or less candidates for their election.
- (8) If you need more blank nomination forms, you may make photo copies.
- (9) All telephone enquiries relating to the Election should be made to the Secretary of the Association during office hour.



To: All Members
Re: Membership fee for the session 2018/2019

You are requested to pay the membership fee for the session 2018/2019 now. The annual membership fee for an ordinary member is HK\$200. I would like to take this opportunity to invite you to support our Association by electing to be a life member. The one-off life membership fee is \$3,000.

Please complete and return the following slip together with your cheque payable to “**King’s College Old Boys’ Association Limited**”, by 24th October 2018 at the latest. If you have already paid the membership fee, please kindly ignore this notice.

Best regards,
FU Ka-lok, Nelson, CPA
Treasurer

To: The Treasurer
King’s College Old Boys’ Association Limited
Flat B, 6/F, Shing Lee Commercial Building,
6-12 Wing Kut Street, Central, Hong Kong.

Name: _____ (中文) _____ (English)
Year leaving King’s College : _____ (Form _____)

Payment enclosed : Life Member @HK\$3,000 Ordinary Member @ HK\$200

Preferred means of correspondence (please ✓ your choice and supply address information) :
 Email address : _____
 Postal address : _____

I authorize KCOBA to send the audited statement of accounts to me by email in the future:
 Yes No (please ✓ your choice)

Signature: _____ Date: _____